



## MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District was held September 15, 2021 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. The meeting was called to order at 7:00pm
2. Upon roll call, the following people were present: Trustees Snow, Gies, Donaldson, Hightower, Demes-O'Brien, and Whitman. Trustee Swainson was absent. Also present were Kate Buckson, Executive Director, and Maureen Sill, Circulation & Technical Services Director.
3. Pledge of Allegiance
4. Introduction of visitor(s) - none
5. Public comment - none
6. Staff reports: Maureen Sill, Circulation & Technical Services Director discussed the upcoming inventory project that her department would be working on throughout the fall and winter months. SWAN's Aspen project was discussed as well as the efforts to modernize the language used in the SWAN catalog.
7. Trustee reports
8. Consent Agenda (Roll call vote). A motion to approve the consent agenda was made by Gies and seconded by Snow. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$69,347.71  
Checks from Wintrust Bank numbered 35900 - 35958
9. Unfinished business
  - a. Motion to approve Resolution 2021-07R A resolution adopting a disclosure compliance policy. A motion was made by Gies and seconded by Snow. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
  - b. Motion to approve the Public Computer Policy: The changes to this policy were discussed at length during the September 1 Committee of the Whole Meeting. The board recommended a change of name for the Public Computer Policy to the Computer and Printing Policy. A motion was made by Gies and seconded by Snow. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
10. New business
  - a. Motion to approve Intergovernmental Agreement with the Community Park District of La Grange Park: this motion was tabled as further revision to the IGA was requested.
  - b. Discussion of library construction project: the board talked through the grant funding opportunity and how it would affect the construction project. The board expressed thanks to those who worked on the grant.
  - c. Discussion of library board evaluation: the trustees briefly discussed the board evaluation. A request was made to begin the facility tours again in the coming fiscal year. The evaluation of the executive director was brought up as an area for improvement in planning and execution.
  - d. Appointment of 2 trustees to the Strategic Planning Committee: Trustees Demes-O'Brien and Snow were appointed.
  - e. Appointment of 2 trustees to the Executive Committee: Trustees Gies and Whitman were appointed.
11. Communications (includes emails to the board)
12. Executive session (if needed) - none
13. Final action on executive session
14. Adjournment: A motion was made by Gies and seconded by Snow to adjourn the meeting. All in favor: 6, Opposed: 0. Motion passed and the meeting was adjourned at 8:22pm.