



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, August 18, 2021 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Secretary Snow, Trustee Demes-O'Brien, Trustee Donaldson, and Trustee Hightower. Absent: Vice-President Gies and Treasurer Swainson. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Jamie Rachlin, Meristem Advisors, Kim Coughran, Brookfield Public Library Director, and Gabe Oppenheim, Head of the Adult Department.
5. Public comment: Kim Coughran, Director of the Brookfield Public Library, wanted to express her sincere gratitude and thanks to the staff and board for our help this summer while they moved into their new building. Brookfield patrons were able to stop by the La Grange Park Public Library and pick up their holds and perform other task as needed. Ms. Coughran not only thanked the staff but a special thank you to Ms. Buckson for her collegial nature towards other libraries. The Brookfield Public Library would like to reciprocate if needed when the La Grange Park Public Library under goes their renovation.
6. Presentation from Jamie Rachlin of Meristem Advisors: Jamie Rachlin discussed with the board the Bond transaction that took place that morning. He explained about the upgrade from AA- to AA which helped out with keeping the interest rate under 2%. The close of the loan is scheduled for September 8, 2021.
7. Staff report: Gabe Oppenheim, Head of the Adult Department explained to the board how much he enjoys working with the staff. He explained the processes that he and his staff members have gone through regarding the pandemic; examples switching programming to online, jumping in to make home deliveries happen. The Adult department was the first to open up to the public after the pandemic offering services regarding tax preparation, printing, making copies, helping others find what they need. Buckson acknowledged Mr. Oppenheim's other duties besides being the Head of the Adult Department. He handles all of our IT infrastructure and operations, has institutional memory due to 25 years on staff so his understanding about the building and was a natural fit for our building project committee, and he is considered a trusted confidant to the director.
8. Trustee reports: None
9. Snow motioned, seconded by Demes-O'Brien, to approve the Consent Agenda. Motion passes with 5 Ayes, 0 Nays, 0 Abstain.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 70,664.29  
Checks from Wintrust Bank numbered: 35855-35899
- 10 Unfinished business:
  - a. Snow motioned, seconded by Donaldson, to approve Ordinance 2021-05: Ordinance providing for the issue of not to exceed \$4,300,000.00 General Obligation Bonds (Alternate Revenue source), Series 2021, of the District for the purposes of repairing, remodeling, improving and equipping the La Grange Park Public Library building and refunding payment of the principal and interest on said bonds and for the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment and authorizing the execution of a Bond Purchase Agreement with Robert W. Baird & Co. Incorporated in connection with the sale of said bonds.



Motion Passed with 5 Ayes, 0 Nays, 0 Abstains. Ayes: Snow, Donaldson, Hightower, Demes-O'Brien, and Whitman.

- b. Discussion of Building project interior design plans – Buckson went through the interior renovation draft plans with the board and asked for any suggestions or concerns.
  - c. Snow motioned, seconded by Demes-O'Brien, to approve relationship with Zions Bank as paying Agent/Registrar and Refunding Escrow Agent on the GO (ARD) Bond Series Motion passed with 5 Ayes, 0 Nays, and 0 Abstains. Ayes: Snow, Donaldson, Hightower, Demes-O'Brien, and Whitman.
- 11 New Business:
- a. Donaldson motioned, seconded by Snow, to approve the Illinois Public Library Annual Report (IPLAR) for FY20/21 motion passed with 5 Ayes, 0 Nays, and 0 Abstains.
  - b. Discussion of IPBC Intergovernmental Agreement between the Library and Village of La Grange Park- Buckson highlighted the pros and cons of this agreement, and asked for suggestions or concerns to be brought to the Village.
- 12 Communications (includes emails to the board) Buckson reminded the Board of the ILA 2021 Annual Conference which will be remote. If any board members are interested in attending they are to get back to Buckson before September 13, 2021.
- 13 Executive session: None
- 14 Snow motioned, seconded by Donaldson, to adjourn. All in favor, motion passes. Meeting adjourned at 8:56pm.