



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, July 21, 2021 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-president Gies, Secretary Snow, Treasurer Swainson, Trustee Demes-O'Brien, and Trustee Hightower. Absent: Trustee Donaldson. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Samantha Farruggia, Young Adult Librarian. No Public were in attendance.
5. Public comment: None.
6. Staff report: Samantha Farruggia, the Young Adult Librarian, expressed how grateful she is for the support from the Board and from Director Buckson now and throughout the pandemic. Samantha stayed in contact with the teens through email, creating 42 book boxes, and various take home craft projects each month. In addition, there were community organizations that reached out to her, examples a Theater Group that met in the park where the teens participated, and the Hinsdale Humane Society where the teens made mats for donation purposes. Care Cards were made by the teens and sent to Bethlehem Woods and Plymouth Place and later to children who were hospitalized. Trustee Gies express how grateful she was that Samantha was working with the teens. Trustee Hightower asked what is the age range she was communicating with; the age range starts at 7<sup>th</sup> grade up to 12<sup>th</sup> grade. Trustee Swainson stated that it takes a lot of courage to try something new, if it didn't work, try another, you will never know unless you try. He was very impressed with Samantha's creativity. All of the Board members thanked Samantha for all that she does.
7. Trustee reports: None
8. Snow motioned, seconded by Swainson, to approve the Consent Agenda. Motion passes with 6 Ayes, 0 Nays.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$53,178.43  
Checks from Wintrust Bank numbered: 35820-35854
9. Unfinished business:
  - a. Public Hearing held concerning the intent of the Board of Library Trustees to sell not to exceed \$4,300,000 General Obligation Bonds (Alternate Revenue Source) for the purposes of repairing, remodeling, improving and equipping the La Grange Park Public Library Building and refunding certain outstanding obligations of the District. Snow motioned, seconded by Gies to move out of public hearing and into regular session. Motion passes with 6 Ayes: Snow, Gies, Hightower, Demes-O'Brien, Swainson, and Whitman, 0 Nays.
  - b. Discussion of bond issuance, including engagement for underwriting services with Baird and rating agency service with Standard & Poors. Buckson expressed to the board that she will be signing the documents on behalf of the library. No concerns were voiced.
  - c. Discussion of Building project construction timeline: Buckson stated to the board that the construction will not start for a while. Discussion continued regarding opening for regular hours starting after Labor Day.



- d. Snow motioned, seconded by Gies, to approve the Ordinance 2021-04: Budget and Appropriations Ordinance. Passes with 6 Ayes: Snow, Gies, Hightower, Demes-O'Brien, Swainson, and Whitman, 0 Nays.
  - e. Snow motioned, seconded by Gies, to approve the Estimate of Revenues for Fiscal Year 2021/2022. Passes with 6 Ayes: Snow, Gies, Hightower, Swainson, Demes-O'Brien, and Whitman, 0 Nays.
10. New Business:
- a. Snow motioned, seconded by Gies, to approve Lauterbach & Amen as the library's auditor for fiscal years ending 2021 & 2022. Passes with 6 Ayes: Snow, Gies, Hightower, Swainson, Demes-O'Brien, and Whitman, 0 Nays.
  - b. Snow motioned, seconded by Gies, to approve continuing education expenses for the executive director in the amount of \$1,095. Passes with 6 Ayes: Snow, Gies, Hightower, Swainson, Demes-O'Brien, and Whitman, 0 Nays.
  - c. Discussion of future Committee of the Whole Meetings: next meeting to be held September 1st.
  - d. Appointment of two trustees to audit the secretary's books, Trustee Gies and Trustee Hightower volunteered to audit the secretary's books.
11. Communications (includes emails to the board)
12. Executive session: was not needed at this meeting.
13. Snow motioned, seconded by Gies, to adjourn. All in favor, motion passes. Meeting adjourned at 8:06pm.



## MINUTES OF PUBLIC HEARING ON BUDGET AND APPROPRIATIONS ORDINANCE

### MINUTES

A public hearing for the budget and appropriations for FY2020-2021 was held July 21, 2021 at 6:45pm in the Library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 6:46 pm
1. Upon roll call, the following were present: President Whitman, Vice-President Gies, Treasurer Swainson, Secretary Snow, Trustee Hightower, Absent Trustee Donaldson and Trustee Demes-O'Brien. Also present were Director Buckson and Business Manger Harwood.
2. Introduction of visitor(s): None.
3. Public comment regarding tentative budget & appropriations ordinance: None.
4. President Whitman called for adjournment at 7:00 pm. Snow motioned, seconded by Gies All in favor. Meeting adjourned at 7:00 pm.