REGULAR MEETING MINUTES
A meeting of the Board of Library Trustees of the La Grange Park Public Library District, May 19, 2021 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-president Gies, Treasurer Swainson, Trustee Demes O’Brien, Trustee Donaldson. Absent: Secretary Snow. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Josh Hightower newly to be appointed trustee, Patrons, Pat Kushner, Libby Richmond, Dorothy Siambeko, and E. Meto.
5. Public comment: Ms. Kushner asked about the building project’s start date and what date was the Architect selected? The Board responded that the start date will be some time later this summer and Architects were selected in January 2021. No other public made comments at this time.
6. Staff report: Buckson announced to the Board; the Friends outdoor book sale was a success. It was held on May 1, 2021, they raised $2,500.00. Buckson thanked all of volunteers and their many hours of service. Buckson shared that the library received a State grant in the amount of $25,000.00. Buckson informed the Board about the Building Project; the Architect firm performed a walkthrough of the building and a test on the East wall early in May. The test on the East wall was to determine the extent of the water damage. Buckson shared with the board pictures of the East wall of the Library, demonstrating the damage, other items that are showing some damage are the ADA walk way; it has cracks in the foundation, the Parking lot needs to be repaved and striped, the bike rack need to be moved. The Dry Creek landscaping and patio including the railings need to be replaced and/or expanded. With the new Park District project, the library feels that expanding the patio in back, would be a great place for the community to watch all of the activities that will be happening in that area. A new canopy over the front door is a suggestion as well. At the beginning of the year there was a survey on the library’s website, over 200 patrons added their opinions and suggestions asking for more meeting rooms, lower the noise level, would like more quiet spaces, but at the same time our patrons like the open feeling our library has to offer. Patrons also suggested, a restroom on the main level, and the lower level restrooms will need to be improved. The Building Project’s priority is the Exterior of the building, then restrooms, adding more space in the children department, have an easier flow through circulation department, if there is any monies remaining a remodel of the interior will be considered. Trustee Gies likes the idea of moving the bike rack for safety measures. She is also impressed with the way they opened up the problem east wall to inspect it. Enjoyed the idea of the extra room for the patio. Trustee Whitman commented that she like the idea of a community patio, and appreciated the photos of the damage that is involved. Buckson updated the board regarding the COVID-19: As of June 1, 2021 we will not be monitoring the door, there will be restrictions on computer use to 90 minutes, and masks will not be mandatory for vaccinated visitors. Notices will be posted throughout the library. Trustee’s agreed with these new requirements; they are kept within the state and local government guidelines.
7. Trustee reports: None
8. Gies motioned, seconded by Demes O’Brien, to approve the Consent Agenda. Motion passes with 5 Ayes, 0 Nays.
   a. Minutes of previous meeting(s)
b. Invoices to be paid in the amount of $ 49,091.61
Checks from Wintrust Bank numbered: 35746-35774

9. Unfinished business:
   a. Discussion of draft budget for FY 2021/22 –The Board liked the way the Budget looks for the next fiscal year. Buckson did explain that there were additional funds added to the Capital Reserves for the Building Project and in the Legal Fees line.
   b. Discussion of financing options for construction project- Buckson explained that our Special Reserves will have $1,400,000.00 we will go out for Bond Proceeds in the amount of at least $3,500,000.00 to cover the remainder for the building project. The Bond proceeds paperwork will need to be completed and funds available by September 2021.

10. New Business:
   a. Gies motioned, seconded by Donaldson, to approve Ordinance 2021-01 Approving Board Meeting Dates for FY 2021/22
   b. Demes O’Brien motioned, seconded by Gies, to approve Ordinance 2021-02 Declining Non Resident Library Card Program Participation. Motion passes with 5 Ayes, 0 Nays
   c. Swainson motioned, seconded by Donaldson, to approve Resolution 2021-4R Appointment of a Trustee Josh Hightower. Motion Passes with 5 Ayes, 0 Nays
   d. Oath of Office for new library trustee for Josh Hightower, Michael Donaldson, and David Swainson; the Oath was administered by President Whitman.
   e. Appointment of Board Officer for May 2021-April 2023. Officers to be voted on are President, Vice-President, Treasurer, and Secretary.
      The Officers voted out come are as follows - President, Trustee Whitman, Vice- President, Trustee Gies, Treasurer, Trustee Swainson, and Secretary, Trustee Snow.

11. Communications (includes emails to the board)
12. Executive session:
13. Final action on executive session
14. Demes-O’Brien motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:52pm.