REGULAR MEETING MINUTES
A meeting of the Board of Library Trustees of the La Grange Park Public Library District, April 21, 2021 was held at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: President Whitman, Vice-president Gies, Secretary Snow, Treasurer Swainson, Trustee Demes O’Brien, and Trustee Donaldson. Also present were Kate Buckson, Executive Director, and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Owen Whitman and remotely Gabriel Oppenheim, Adult Service’s Department Head
5. Public comment: None
6. Staff report: Buckson was happy to report to the Board that our application for the building grant was submitted to the State on April 15, 2021. Buckson explained that she could not have completed all of the requirements without the assistance of two staff members, Gabriel Oppenheim and Aaron Wheeler, and The Director of Brookfield’s, Kimberly Coughran’s, knowledge. Buckson informed the board about the new Building Project tab on the website for our patrons to receive additional information. Residents can submit questions through the website if they wish. The Library Marketing Coordinator, Janet Tencza, will be adding a graphics time line explaining when the building project started. The Board enjoyed the updates that have taken place. Buckson pointed out, on the snap shot of statistics, our numbers are increasing, especially for on-line use. Buckson explained that we needed to move funds within Collection Material category to increase the Digital line. The Board was very happy to hear this, since they have been receiving questions regarding the Digital line.
7. Trustee reports: Trustee Snow, asked about the recommendation link through Overdrive and how it is used in ordering. Oppenheim responded that we order as many as possible, however the amount of recommendations exceeds the budget line. Buckson stated the increase within the Digital line will help with this. Trustees asked if the Library had contacted legal advice regarding the Nextdoor post; Buckson said she had and the attorney explained that a conflict of interest is not present in this situation. Trustees shared they believe the Library has gone above and beyond being transparent to the community regarding the Building Project.
8. Snow motioned, seconded by Gies, to approve the Consent Agenda. Motion passes with 6 Ayes, 0 Nays.
   a. Minutes of previous meeting(s)
   b. Invoices to be paid in the amount of $ 20,369.64
   Checks from Wintrust Bank numbered: 35714-35745
9. Unfinished business:
   a. Motion to declare a vacancy in public office following the April 2021 election
      Snow motioned, seconded by Demes O’Brien, to declare a vacancy in public office following the April 2021 election passes with 6 Ayes, 0 Nays
   b. Discussion of officer roles for May 2021- April 2023
   c. Motion to approve the Posting and Distribution of Non-Library Materials Policy
      Swainson motioned, seconded by Gies, to approve the Posting and Distribution of Non-Library Materials Policy, passes with 6 Ayes, 0 Nays
   d. Discussion of COVID-19 library response and service updates
10. New Business: None
11. Communications (includes emails to the board)
12. Executive session: 5 ILCS 120/2(c)(3) Appointment for Public Office. Snow motioned, second by Donaldson to move into executive session at 8:05pm.
13. Snow motioned, second by Demes-O’Brien to reconvene the regular meeting at 8:11pm.
14. Swainson motioned, second by Snow to appoint Josh Hightower to the vacant trustee appointment. All in favor, motion passes.
15. Demes-O’Brien motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 8:12pm.