



REGULAR MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, November 18, 2020 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. Vice-President Gies called the meeting to order at 7:00 pm
2. Upon roll call the following were present: Vice-president Gies, Treasurer Swainson, Secretary Snow, Trustee Clement, and Trustee Donaldson. Joining Remotely: President Whitman, Trustee Demes O'Brien . Also present were Kate Buckson, Executive Director, and Gabriela Magats, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of visitor(s): Ann Van Vooren from Lauterbach & Amen presented the Audit.
Gabe Oppenheim, Head of Reference
Kheir Fakhreldin, Circulation Assistant
5. Public comment: None
6. Staff report: Circulation increased since we have opened up browsing.
7. Trustee reports: None
8. Snow motioned, seconded by Donaldson, to approve the Consent Agenda. Motion passes with 7 Ayes, 0 Nays, 0 Absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$ 191,746.55
Checks from Wintrust Bank numbered: 35551 - 35583
9. Unfinished business:
 - a. Review of Serving our Public 4.0: Chapters 4 – 7 (Per Capita Grant requirement)
 - b. Snow motioned, seconded by Clement, to approve Levy Ordinance 2020-06 for Fiscal Year 2020-2021. Motion passes with 7 Ayes, 0 Nays, 0 Absent.
 - c. Discussion of COVID-19 Service Models-Governor Pritzker moved us back to Tier 3, so we will be closing on Friday 11/20/20. Most neighboring libraries are going to curbside only. ILL will be maintained, so we are able to offer other library's collection, as well as ours. We are discussing offering curbside and/or delivery, copies through delivery/curbside, hotspots, Chromebooks for checkout, and we evaluate what we can do for those that need access to the library. Due to the high Coronavirus numbers, Buckson recommends we move into curbside and/or delivery until cases go down again.
10. New Business:
 - a. Snow motioned, seconded by Swainson, to approve the audit for FY2019/2020 as presented. Motion passes with 6 Ayes, 0 Nays, 1 Absent.
 - b. Snow motioned, seconded by Donaldson to approve salary schedule for 2021. Motion passes with 6 Ayes, 0 Nays, 1 Absent.
 - c. Snow motioned, seconded by Swainson, to approve days closed in 2021. Motion passes with 6 Ayes, 0 Nays, 1 Absent.
 - d. Snow motioned, seconded by Swainson, to approve Trustee Bylaws. Motion passes with 6 Ayes 0 Nays, 1 Absent.
11. Communications (includes emails to the board)
12. Executive session:None
13. Snow motioned, seconded by Swainson, to adjourn. Meeting adjourned at 7:48 am