



REGULAR MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, October 21, 2020 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00pm.
2. Upon roll call the following were present: President Whitman, Vice-president Gies, Treasurer Swainson, Trustee Clement, and Trustee Donaldson. Joining Remotely: Secretary Snow and Trustee Demes-O'Brien.
3. Pledge of Allegiance
4. Introduction of visitor(s): Kheir Fakhreldin, Circulation Assistant
5. Public comment: None
6. Staff report: The job for the current Business Manager, who will be retiring at the end of December, has been posted. Coronavirus numbers are increasing. We will continue trying to serve the public while minimizing risk unless conditions warrant the need to go back into lockdown. Gies, Whitman, and Swainson complimented the library's handling of Coronavirus. Stats are still a bit low but should increase due to browsing opening in October.
7. Trustee reports: None
8. Gies motioned, seconded by Swainson to approve the Consent Agenda. Motion passed: 7 Ayes, 0 Nays 0 Abstain for:
 - a. Minutes of previous meeting(s): Regular minutes from September 16, 2020 & revised minutes from January 15, 2020 to correct inaccurate check numbers discovered during secretary's audit.
 - b. Invoices to be paid in the amount of \$ 45,158.17
Checks from Wintrust Bank numbered 35511 - 35550
9. Unfinished business: None
10. New Business:
 - a. Review of Serving our Public 4.0: Chapters 1 – 3 (Per Capita Grant requirement). Buckson noted two areas that could be considered: 1) Adding a conflict of interest clause to the By-laws, 2) Trustees serving as advocates (e.g. attending the ILA yearly legislative breakfast getting involved with ALA or ILA).
 - b. Swainson motioned, seconded by Donaldson, to approve Resolution 2020-2R Estimate of Funds Needed for Fiscal Year 2020-2021. Motion passed: 7 Ayes, 0 Nays 0 Abstain.
 - c. Donaldson motioned, seconded by Gies, to approve the Tentative Levy Ordinance 2020-06 for Fiscal Year 2020-2021. Motion passed: 7 Ayes, 0 Nays 0 Abstain.
 - d. Gies motioned, seconded by Swainson, to approve the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds with Cook County. All in favor. Motion passed.
 - e. Gies motioned, seconded by Clement, to approve Resolution 2020-3R Authorizing the IGA with Cook County for Coronavirus Relief Funds. Motion passed: 7 Ayes, 0 Nays 0 Abstain.
 - f. Motion to approve Amber Mechanical Proposal for air purification system-Option Pure and Clean air purifier helps circulate the air. Item tabled for further discussion.
 - g. Discussion of Trustee Bylaws-Buckson suggested: 1) Changing the bylaws stating the Board packet must be received by Trustees within 3 days to 48 hours (as required by law). 2) Remove redundancies. Swainson proposed that Board Officers not be limited to only 3 sequential terms due to the steep learning curve and for continuity. Additional time would also allow for succession planning. The proposed increase is for 5 terms. Kate will bring changes in November.
11. Communications (includes emails to the board): None
12. Executive session
13. Final action on executive session
14. Gies motioned, seconded by Swainson to adjourn. All in favor. Meeting adjourned at 8:11pm.