



BOARD MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District was held October 16, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7pm.
2. Upon roll call the following were present: Whitman, Gies, Swainson, and Donaldson. Executive Director Buckson and Meeting Stenographer Magats were also present. Absent: Snow, Demes-O'Brien, Clement.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report: Our Wellness Program received very positive feedback from staff; nine staff members participated. We will have a COW meeting in November 6th to view our Levy and some policies that need updating.
7. Trustee reports: None
8. Consent Agenda (Roll call vote): Gies motioned to approve the Consent Agenda, seconded by Donaldson. Motion passes with 4 ayes, 0 nays, 3 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$ 56,112.40
Checks from Wintrust Bank numbered 35095 – 35130
Trustee Reimbursement-Danielle Clement-\$32 for train fare to and from Trustee Training in Bloomington, IL.
9. Unfinished Business:
Discussion of State grants:
 1. 2019 Per Capita grant received will be used for outdoor sign on La Grange Road; design and quote available at next COW.
 2. 2020 Per Capita grant application-due in January-will possibly replace VOIP phone systems and/or HVAC computer.
 3. Le Shawn Ford \$50K State grant progress is being used for music room renovation, west bank furniture renovation.
 4. \$25K State grant application-funds not yet received-will be technology focused grant to replace children's iPads and create iPad station. Second floor will get iMacs and Windows PCs with wanted software, replace some aging laptops, and enable printer with fax capability.
 5. NEW \$25K Appropriation and related grant application-no firm plans yet; will spend it in Children's.
10. New Business:
 - a. Motion to approve estimate from Embury, Ltd. not to exceed \$17,000. Gies motioned, seconded by Swainson. Roll call vote: 4 ayes, 0 nays, 3 absent. Motion passes.
 - b. Discussion of Tentative Levy Ordinance-Buckson stated we attempt to capture current rate of inflation.
 - c. Motion to approve Resolution 2019-5R to Determine the Estimate of Funds Needed for FY 2019-20. Gies motioned, seconded by Donaldson. Roll call vote: 4 ayes, 0 nays, 3 absent. Motion passes.
 - d. Discussion of copy machine lease with Konica Minolta-The Library will renegotiate current lease.
 - e. Discussion of blueprint scanning with Konica Minolta-Konica charges 2.25 per drawing and 2000 drawings need scanning.
11. Communications (includes emails to the board): None
12. Executive session: None
13. Final action on executive session: None
14. Adjournment: Swainson motioned for adjournment, seconded by Gies All in favor. Meeting adjourned at 8:30 pm