



## MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, July 17, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. Meeting was called to order at 7:00 pm by President Whitman
2. Upon roll call the following were present, Whitman, Gies, Swainson, Snow, Demes-O'Brien, Clement. Absent: Donaldson. Also present were Executive Director Kate Buckson, and Meeting Stenographer Gabriela Magats.
3. Pledge of Allegiance
4. Introduction of visitor(s) – Clare Killy and Josephine Bradley from Aspire were on site to present their findings from their assessment of our Library. Buckson asked Aspire to evaluate our Library to determine what we are doing right and what we need to work on to achieve our Library's strategic focus of being more Inclusive and serving our community members with disabilities better. Aspire surveyed patrons, community partners, management, and staff. Two key highlights: 1) more than 50% of partners and patrons were unaware of all that is available at LPPL. 2) 80% felt LPPL rated high in terms of active engagement techniques. Aspire determined:  
Strengths: Administrative mindset/vision, mission/values, principals, accessibility, and offerings.  
Areas for improvement: Community outreach and implementation, advertising, more collaboration between departments, more administrative guidance, supervision, and training. Also, Aspire suggested we assess our environment to ensure compliance for things such as accessible bathroom stalls, location of automatic door buttons, lighting, and volume, as well as develop a "resource guide" for staff.
5. Public comment: None
6. Staff report: Kate mentioned ILA announced programs they currently have available for anyone interested.
7. Trustee reports: Trustee Clement is working through the secretary's audit which is due August 21<sup>st</sup>.
8. Treasurer's Report: Kate will add a Treasurer's Report every month to board packet under "Staff Report."
9. Consent Agenda (Roll call vote). Snow motioned to approve, seconded by Clement. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed for Consent Agenda:
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 51,700.96  
Checks from Wintrust Bank numbered 34969 - 35001
10. Unfinished business:
  - a. Trustee Snow motioned to approve the strategic direction for FY 19/20, seconded by Demes-O'Brien. All in favor; motion passed.
  - b. Trustee Gies motioned, seconded by Snow, to approve Executive Director's salary for FY 19/20 in the amount of \$95,087. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
    - a. Trustee Gies motioned, seconded by Clement, to approve TENTATIVE Budget & Appropriations Ordinance. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
    - b. Snow motioned, seconded by Gies, to approve TENTATIVE Estimate of Revenues. Roll call vote: 6 ayes, 0 nays, 1 absent. Motion passed.
    - c. Trustees set a date for the public hearing regarding the B & A for 6:45 p.m., Wednesday, September 18, 2019.
11. Communications (includes emails to the board): None.



12. Executive session: Closed Session Minutes Review [5 ILCS 120/2(c)(21)] to destroy select executive session minutes. Trustee Snow motioned, seconded by Clement, to go into Closed Session. All in favor.
13. Final action on executive session: Trustee Snow motioned to destroy closed session minutes for 1/24/17, 1/10/17, 5/23/17, 6/13/17, 7/25/17, 7/26/17. Trustee Swainson seconded the motion. All in favor. Motion passed.
14. Trustee Snow, seconded by Gies, motioned to adjourn regular meeting. All in favor. Meeting adjourned at 8:36 pm.