



COMMITTEE OF THE WHOLE MINUTES

A Committee of the Whole Meeting of the Board of Library Trustees of the La Grange Park Public Library District, was held on April 9, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman Call meeting to order at 7:00 pm.
2. Upon roll call the following were present: Trustees Whitman, Gies, Gertsen-Briand, Snow, Foster, Swainson, Absent: Racanelli. Executive Director Buckson and Meeting Stenographer Magats were also present.
3. Introduction of visitor(s): None
4. Public comment: None
5. Approval of minutes from the previous meeting(s): Foster motioned to approve and Gies seconded. All in favor. Motion passed.
6. Discussion of Trustee Vacancy: Buckson made requested changes to the Trustee interview questions. The application is posted on our website and paper copies are in the library. Fagan will post on social media. The deadline for applications will be May 10th. Trustees will review applications at the May meeting and schedule interviews for June.
7. Discussion of Board Bylaws: Buckson asked current board members to review their Bylaws. Bylaws were revised when we began doing COW meetings, but some wording was left in that could be revised. Buckson discussed revising sections 5.3 re: Standing Committees, 5.2 re: Committee procedures, and 6.2 re: Checks, Drafts, etc. Buckson will bring revisions to the April Board meeting. Gertsen-Briand requested we seek advice re: number of check signers listed.
8. Draft Budget Discussion for Fiscal Year 2019/2020: Buckson presented her draft budget for 2019-2020 and gave an overview of changes in the revenue and expense lines. She also discussed the importance of having a strategic focus when budgeting. Buckson discussed budgeting for capital projects next year, possibly increasing our marketing focus, and exploring pre-funding our IMRF in order to maintain a steadier rate.
9. Discussion of Current and Upcoming Facility Projects: Buckson and Magats discussed current facility projects in progress. Proposals for lighting, parking lot, HVAC control, and lower level bathrooms are being reviewed.
10. Adjournment: Gies motioned to adjourn the meeting at 8:18 pm and Foster seconded the motion. All in favor. The motion passed.