



COMMITTEE OF THE WHOLE MINUTES

A Committee of the Whole Meeting of the Board of Library Trustees of the La Grange Park Public Library District, will be held on January 8, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm.
2. Upon roll call the following were present: Trustees Gies, Gertsen-Briand, Snow, and Swainson. Executive Director Buckson and Meeting Stenographer Magats were also present. Trustees Foster and Racanelli were absent.
3. Introduction of visitor(s): Gabe Oppenheim, Head of Adult Services; Rose Hopkins-LaRocco Head of Children's Services; Samantha Farruggia, Young Adult Services; and Susan Fagan, Marketing and Communications Coordinator.
4. Public comment: None.
5. The Board approved the minutes of the previous meeting: Snow motioned to approve the minutes from the September COW meeting, Gies seconded the motion. All members were in favor. Minutes were approved.
6. Department reports:
 - a) Children's Services-Rose reported on her department's focus on inclusion. Children's now offers many new programs and items in the library including various sensory activities, bi-language and ASL story times. Outreach - They continue to provide storytimes to many schools and preschools in the area and are currently partnering with La Grange Library to provide storytimes for students in afterschool programs at Ogden School. They also continue to stock the Little Libraries in the area.
 - b) Adult Services-Gabe discussed the many new offerings and programs being offered by Adult Services. Computer classes continue to be very popular. The new Library of Things has also been extremely popular and is a way for creativity and makery to take place in the patron's home. New shelving to display this collection is being considered. Gabe has upgraded the internet. The new Kanopy streaming video service has been even more popular than expected. Outreach – Adult services continues to offer tech tutoring at Plymouth Place and Bethlehem Woods. A new position has been posted for a Programming/Outreach staff member in Adult Services.
 - c) Young Adult Services-Sam has seen an uptick in teens attending programs and utilizing the library. Sam continues to partner with La Grange Library for their Prism program. Sam continues to meet with the teen advisory board and to implement teen suggestions from her suggestion box. She has been collaborating with children's programming to help younger patrons comfortably transition from children's to young adult's. She has started YA Book boxes, which are extremely popular. Sam is in the process of redoing the YA area and hopes to have the entire area finished by the end of January.
 - d) Circulation Services-Kate reported on staffing changes in circulation. Our new Head of Circulation will join us January 23rd. Kate will be helping her get acclimated, as well as looking closely at staffing needs.
7. Strategic Plan update:
 - a) Kate has been ensuring our staff has opportunities to learn more about inclusion in our library and about better serving our underserved population. Many staff members have attended Ryan Dowd's (Executive Director of Hesed House) presentation on homelessness, and our September 27th Staff meeting was on serving patrons with homelessness. Kate continues to look for ways to encourage the staff learn, grow, and better serve our patrons. At our half-day In-service, We partnered with Aspire in effort to find ways to better serve these groups. Kate also gave a presentation on Growth Mindset at our half-day in-service in an effort to help our staff grow together as a team. Kate hopes to focus on one group we can successfully partner with next year.

555 NORTH LA GRANGE ROAD, LA GRANGE PARK, IL 60526

708.352.0100 PHONE • 708.352.1606 FAX • www.lplibrary.org • info@lplibrary.org



- b) Kate met with Laurie and Julie for approval to put together a job description for a Maintenance Assistant. She plans to post the position in the Spring.
 - c) Kate participated in a Salary Survey course offered by HR Source. She will bring the information before the board in an effort to determine our salary philosophy and for approval of the new salary schedule.
 - d) Susan continues to support the library and all departments in an effort to boost usage. She regularly posts and sends out information about our library to the community. She attends Village meetings, Chamber of Commerce meetings, and the yearly Legislative breakfasts.
8. Adjournment: Gertsen-Briand motioned to adjourn the meeting.
Snow seconded the motion. All in favor. The meeting was adjourned at 8:23 pm.