



## BOARD MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, February 26, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 pm
2. Upon roll call the following were present: Trustees Whitman, Gies, Gertsen-Briand, Snow, Foster, Swainson. Absent: Racanelli. Executive Director Buckson and Meeting Stenographer Magats were also present.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff reports: Kate created a sheet with statistics from our library. Whitman commented that it is easy to read and nicely compares this year's numbers to last years. Kate commented that attendance has been very good and that our programming is really drawing a diverse crowd.
7. Trustee reports: None
8. Treasurer's Report: Gertsen-Brian reported that numbers are good. She recommended that the Board consider who the next treasurer will be. Several of her responsibilities will need to be handed over.
9. Foster Motioned to approve the Consent Agenda. Gertsen-Briand seconded the motion. Motion was approved by roll call vote. 6 ayes, 0 nays, 1 absent.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 29,927.03  
Checks from Evergreen Bank numbered 34733 - 34767
10. Unfinished business: None
11. New Business:
  - a. Discussion of Board vacancy & timeline. Kate discussed procedure for appointing a trustee to fill the open slot. Once election is over. As soon as April 3<sup>rd</sup> could start moving forward. Snow thought it worked well last time. Foster suggests question "Can you make a monthly meeting?" Agenda for the March meeting to review questions and application.
  - b. Financial Calendar for FY 2019/2020: Gertsen Briand motioned to approve second by Snow. Motion was approved by roll call vote 6 ayes, 0 nays, 1 absent. Approval of Financial Calendar for FY 19/20 Motion passed
  - c. OMA designee: After appointment must take training within 30 days of appointment. Kate just finished the OMA training. Every trustee must take within first 90 days after election/appointment. Not required beyond first year unless designee. Whitman volunteered Gies motioned to approve Whitman as OMA Designee for FY 19/20. Seconded the motion. All in favor. Motion passed.
12. Communications (includes emails to the board)
  - a. Amendment to the Prevailing Wage. Don't need to pass the ordinance anymore or publish a notice.
  - b. Illinois Minimum Wage-Pritzker passed new minimum wage which will affect us. Tiered approach to increasing minimum. Exemptions: PT working less than 600 hours and under age 18. Significant budgetary impact on us over time. Probably no tax freeze so we will hopefully not have to cut services. First tier July 1, 2020 would need to be bumped up. Fine for this FY and following, but will be more affected in 3 years. We will be proactive and strategize. Will be able to make changes that will not dramatically impact the library. Gertsen Briand asked how that will impact building project. Buckson along with the board will plan for it and it should not affect that and other budget lines.



c. AspireSurvey has been going great- Open until Friday. After this survey, we will be launching the community partner survey . IPLAR asking for programming for children on the spectrum. Kate is thrilled with how well it is going and working with the Aspire team.

13. Executive session - none

14. Final action on executive session - none

15. Adjournment Foster motioned to adjourn at 8:15pm. Gies seconded All in favor. Motion passed.