



## BOARD MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District, February 12, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00 PM
2. Upon roll call, the following were present: Whitman, Gies, Snow, Gertsen-Briand, Foster, and Swainson. Also present were Executive Director Buckson and Meeting Stenographer Magats. Trustee Racanelli was absent.
3. Pledge of Allegiance
4. Introduction of visitor(s): Maureen Sill, Head of Circulation was present and introduced herself to Trustees.
5. Public comment: None
6. Staff reports-We will schedule future COW meetings to discuss Budget Planning and other library issues. Kate will prepare a New Trustee Orientation for new Trustees. Circulation is trending up. It is up from where we were last year. Circulation is currently down two pages (one on medical leave, one resigned).
7. Trustee reports: None
8. Treasurer's Report: None
9. Consent Agenda (Roll call vote). Motion to approve: Trustee Foster motioned to approve the Consent Agenda and Snow seconded the motion. Motion passed by roll call vote: 6 ayes, 0 nays, 0 abstain, 1 absent.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$ 64,556.49  
Checks from Evergreen Bank numbered 34658 – 34732
10. Unfinished business: None
11. New Business:
  - a. Buckson gave the library's half-year financial report. We are where we need to be on revenue and expenditures. We have currently received 97% of our revenue. Incoming property taxes beginning in February will be deferred. We are still hoping to receive the LaShawn Ford grant that was promised to us. Buckson plans to keep money in Evergreen accounts in case interest rates change again, as well as with Wintrust MaxSafe because of current high interest rates.
  - b. The Trustees discussed the new part-time non-IMRF Maintenance Assistant position. The position is expected to be an 18 hour position and will be posted in March. Trustees discussed possible places to post and search for viable candidates for this position.  
Foster made a motion to approve Maintenance Assistant job description which was seconded by Swainson. Motion was passed by roll call vote: 6 ayes, 0 nays, 0 abstains, 1 absent.
12. Communications (includes emails to the board)
13. Executive Session:

Closed Session: Semi-Annual Closed Session Minutes Review per 5 ILCS 120/2(c)(21) & Personnel 5 ILCS 120/2(c)(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employee. Trustee Foster made a motion to adjourn the regular meeting and go into Executive session and Trustee Gies seconded the motion. Regular meeting was adjourned at 7:45 PM.
14. Regular session was resumed at 8:21 p.m. with a motion by Trustee Foster. Motion seconded by Gies. The following were present: Trustees Whitman, Gies, Snow, Gertsen-Briand, Foster, and Swainson. Also present was Executive Director Buckson. Absent: Trustee Racanelli.
15. Final action on executive session: None
16. Trustee Foster motioned to adjourn the regular meeting at 8:22. Trustee Gies seconded the motion. All in favor. Motion passed. The meeting was adjourned 8:23 PM.