



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District was held on June 26, 2018 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7pm
2. Upon roll call the following were present: Trustees Whitman, Snow, Gies, Racanelli, and Foster. Executive Director Buckson and meeting stenographer Richter were also present. Trustees Swainson and Gertsen-Briand were absent.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report: Buckson reminded the Trustees that there is a building update being presented to the public on June 28, 2018 at 7pm. The presentation will include discussion about what has been done and what is coming up soon regarding the building and maintenance projects. For the June Regular Meeting, Trustee Gies volunteered to serve as Secretary Protempore to sign ordinances. Foster motioned to elect Gies as Secretary Protempore and Snow seconded the motion. All in favor. The motion passed. Trustee Snow inquired about the campaign to promote Novelist. At this time there have been no changes. There will be a discussion about what could have been differently regarding the campaign and what type of marketing gets direct results. Lynda.com will be added to our "research" page on the website. There is discussion about the decline in visits to that particular page of the Library site. A monthly newsletter is also in the works that will be curated by staff that will include staff picks.
7. Trustee reports: None
8. Treasurer's Report: The Library is grateful to have received a donation from the Lions Club which will go toward purchasing materials for the visually impaired. LaShawn Ford's office has appropriated funds to be given to the Library. These funds have not been received by the Library yet. The fund balances look great. The Per Capita Grant funds were received and monies are being spent on replacing items that need to be replaced in the Children's Department.
9. Consent Agenda (Roll call vote). Foster motioned to approve the consent agenda and Snow seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$ 49,547.90
Checks from Evergreen Bank numbered 34386 - 34435
10. Unfinished business
 - a. Motion to approve Insurance Proposal for FY 2018/19: The Library received two proposals this year. There was discussion about both proposals. Foster made a motion to choose Hanover Insurance Company and Racanelli seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
11. New Business
 - a. Motion to approve Ordinance 2018-02, Annual Prevailing Wage Ordinance: Section 6- needs to be stricken because we no longer need to post in the paper: Racanelli motioned to approve the ordinance as amended and Gies seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.



- b. Motion to approve Ordinance 2018-03, An Ordinance Establishing Time, Place, and Dates of All Regular Board Meetings for FY2018/19: Foster made a motion to approve the ordinance and Gies seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
- c. Motion to approve Ordinance 2018-04, An Ordinance Declining Participation in the Public Library Non-Resident Card Program: Snow made a motion to approve the ordinance and Racanelli seconded the motion. Motion was approved by roll call vote. 5 ayes, 0 nays, 0 abstain, 2 absent.
- d. Appointment of trustees to audit the secretary's books: The Board appointed Trustees Snow and Gertsen-Briand to audit the secretary's books.
12. Communications (includes emails to the board): None
13. Executive session: Personnel [5 ILCS 120/2(c)(1)] Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Foster motioned to adjourn out of regular session at 7:44pm and Gies seconded the motion. Motion was approved by roll call vote: 5 ayes, 0 nays, 0 abstain, 2 absent.
14. Trustee Racanelli motioned to reconvene regular session at 8:20pm, Trustee Foster seconded. Regular session was reconvened.
15. Final action on executive session: Trustee Foster made a motion to approve a 3% increase to the Executive Director's annual salary for FY 2018/19. Trustee Racanelli seconded the motion. 5 ayes, 0 nays, 0 abstain, 2 absent.
16. Meeting was adjourned at 8:22pm.